



Employment Application

Position applied for _____ Date of application ____/____/____

Name _____
LAST
FIRST
MIDDLE

Address _____
STREET
CITY
STATE
ZIP CODE

Telephone # (_____) _____ Mobile/Other Phone # (_____) _____

Date available for work _____

Are you legally eligible for employment in this country?Yes No

Have you ever been arrested for, charged with, or convicted of any crime?Yes No

If yes, please explain _____

Driver's License Number _____ Social Security Number _____

Employment History

Please provide the following information for your past five (5) employers, starting with the most recent.

FROM	TO	EMPLOYER	TELEPHONE
JOB TITLE		ADDRESS	
IMMEDIATE SUPERVISOR & TITLE		SUMMARIZE NATURE OF WORK PERFORMED & JOB RESPONSIBILITIES	
REASON FOR LEAVING		HOURLY RATE/SALARY START \$ PER FINAL \$ PER	

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IMMEDIATE SUPERVISOR & TITLE		SUMMARIZE NATURE OF WORK PERFORMED & JOB RESPONSIBILITIES	
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Skills & Qualifications

Summarize any training, skills, licenses, and/or certificates that may qualify you as being able to perform job-related functions in the position for which you are applying _____

Educational Background

NAME & LOCATION	YEARS COMPLETED	DID YOU GRADUATE?		COURSE OF STUDY
HIGH SCHOOL				
COLLEGE		MAJOR	DEGREE	
OTHER				

References

NAME	TELEPHONE	YEARS KNOWN
	()	
	()	
	()	

- I understand that if I am employed, any misrepresentation or material omission made by me in this application will be sufficient cause for cancellation of this application or immediate discharge from service, whenever it is discovered.
- I give Pike Realty Group, Inc. dba RE/MAX Elite (the "Employer") the right to contact and obtain information from all references, employers, educational institutions and to otherwise verify the accuracy of the information contained in this application. I hereby release from liability the Employer and its representatives for seeking, gathering, and using such information and all other persons, corporations, or organizations for furnishing such information.
- If I am hired, I understand that I am free to resign at any time, with or without cause and without prior notice, and the Employer reserves the same right to terminate my employment at any time, with or without cause and without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no representative of the Employer, other than an authorized officer, has the authority to make any assurances to the contrary. I further understand that any such assurances must be in writing and signed by an authorized officer.
- I understand it is the company's policy not to refuse to hire a qualified individual with a disability because of that person's need for a reasonable accommodation as required by the ADA.
- I also understand that if I am hired, I will be required to provide proof of identity and legal work authorization.
- Employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or excusing any application from consideration for employment on a basis prohibited by local, state, or federal law.
- Employer is an Equal Opportunity Employer. Equal access to programs, services and employment is available to all persons. Those applicants requiring reasonable accommodation to the application and/or interview process should notify a representative of Employer.
- I hereby authorize Employer to investigate my background and qualifications for purposes of evaluating whether I am qualified for the position for which I am applying. I understand that Employer will utilize an outside firm or firms to assist it in checking such information, and I specifically authorize such an investigation by information services and outside entities of the company's choice. I also understand that I may withhold my permission and that in such a case, no investigation will be done, and my application for employment will not be processed further.
- **I represent and warrant that I have read and fully understand the foregoing and seek employment under these conditions.**

Signature of Applicant _____ Date _____

Please respond to the following questions:

1. Tell us about yourself? What do you like about yourself?

2. What do you know about RE/MAX in general?

3. Why do you want to work for RE/MAX Elite?

4. Tell us about your last/present job?

a. What are/were your responsibilities?

b. What would your last/present boss tell me about you?

c. What did/do you like the most about that job?

d. What did/do you like the least about that job?

e. Why are you leaving (or why did you leave)?

5. What experience do you feel you can bring to RE/MAX Elite?

6. Do you have any responsibilities that might conflict with job attendance such as extra-curricular commitments? If so, explain.